

20 March 1981

MEMORANDUM FOR THE RECORD

FROM: [REDACTED]

Chief, Procurement Division, OL

SUBJECT: IMS/DDO Word Processor Requirements

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1. In a meeting with Chief, IMS/DDO, on 19 March 1981, the undersigned had agreed to affect a lease of 12 Wang Word Processors (WP) for the DDO, based on an immediate operational need. The requisition calling for the lease of 12 Wang WPs had been concurred on by the Director, ODP.

2. Subsequent to the meeting, the undersigned telephonically contacted Mr. Bruce Johnson, Director, ODP, regarding management processes to be followed in the purchase or lease of WPs pending completion of the standardized WP competition which is currently in preparation in ODP and OL. The undersigned took the position that even in the interim period, the basic requirements of the FPMR must be adhered to in justifying the need for WP equipment; i.e., a study must be conducted by the requiring office or by ODP Applications. If the study is conducted by the requiring office, then ODP must concur in the study. After some discussion, Mr. Johnson agreed with this position. I informed him that I was going back to Chief, IMS/DDO, to explain that such a study is required retroactive for the 12 Wang WPs. I telephonically contacted [REDACTED] on this subject. He agreed that in the context of ODP's Agency-wide utilization program that the 12 Wang WPs should be considered an interim upgrade. He further agreed that he would prepare the necessary requirements study for the Wangs. He also agreed to prepare a more definitive sole source justification concerning the selection of the Wang OIS for use in the CRAFT test bed.

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3. After this discussion, I contacted Mr. Johnson and informed him that [REDACTED] had agreed as set forth above.

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